Windows Shortcuts

Common		Excel	
Ctrl+		CTRL+1	Format Cells
C	Copy	CTRL+ +/-	Insert/Del Cell
V	Paste	CTRL+ 9/0	Hide Row/Col
X	Cut	Shift+Tab	Previous Cell
S	Save	Ctrl+PageUp/D	Next/Prev Sheet
Z	Undo	Alt+Enter	New Line in Cell
Y	Redo	Shift+Space	Select Row
F	Search Box	Ctrl+D	Copy Cell Above
H	Replace	Shift+F3	Insert a Function
A	Select all	Shift+F2	Add/Edit Note
N	New Win/File	Alt+ =	Autosum Cells
B	Bold	Alt+H+H	To Fill Color
U	Underline	Alt+H+B	Add a Border
I	Italic	Ctrl+Shift+ -	Remove Border
P	Print	Ctrl+Shift+L	Insert a Filter
O/W	Open/Close	Alt + F8	Macro
Shift+↑↓	Extend SEL	Ctrl+K	Open Hyperlink
Shift+C/V	C/P Format	Alt+F1	Create Chart

Ezek a **gyorsbillentyűk** sokat segíthetnek: nem kell a menük között kalandozni, mert azonnal elvégzik a feladatot